



**U.S. Department of State
FEDERAL ASSISTANCE AWARD**

1. Recipient Name Universitas Negeri Malang		2. Assistance Type: <input type="checkbox"/> Cooperative Agreement <input type="checkbox"/> Fixed Amount Award <input checked="" type="checkbox"/> Grant <input type="checkbox"/> Property Grant <input type="checkbox"/> Voluntary Contribution
3. Address JL. SURABAYA NO. 6 MALANG, 65145 INDONESIA		
4. Recipient POC: DR. YUSNITA FEBRIANTI Phone Number +6282131907852 Email yusnita.febrianti.fs@um.ac.id		
5. Type of Entity Foreign Educational Institution	6. Unique Entity Identifier 726529691	7. EIN/ TIN *****
8. CFDA Number 19.040	9. Statutory Authority for Assistance Smith-Mundt	10. Award Number SID32021GR3028
11. Period of Performance Start Date 01-Apr-2021 End Date 31-Mar-2022		12. Amendment Number
13. Accounting and Appropriation Data 1900-2021-19___101130007-4306-EAP-430601-1370-SID32021GR3028-4121-330601----- \$21,285.72 USD		14. Funds Certified By Monte Parker

Funding Distribution			
15.	Total Prior Costs	New Costs	Total Cost
U.S. Share of Costs		\$21,285.72 USD ✓	\$21,285.72 USD
Recipient Share of Costs		\$1,285.71 USD	\$1,285.71 USD
Total Costs		\$22,571.43 USD	\$22,571.43 USD

16. Purpose of the Federal Award Activity
To support the establishment of an Academic Writing Center in Malang State University as part of the U.S. Embassy's efforts to increase scholarly research productivity in Indonesia.

17. Specific Award Conditions
 Attached

Agreement

The recipient agrees to execute the work in accordance with the Notice of Award, the approved application incorporated herein by reference or as attached, and 2 CFR Parts 200 and 600 including any subsequent revisions.

18a. Recipient Name Dr. Yusnita Febrianti		19a. Grants Officer Name Bradley M. Horn	
18b. Recipient Signature		19b. Grants Officer Signature 	
18c. Title Head of	18d. Date (dd-mmm-yyyy)	19c. Bureau/Office/Post AMERICAN EMBASSY JAKARTA	19d. Date (dd-mmm-yyyy) 26-Mar-2021

By signing this Federal award, the recipient acknowledges that it will comply with Federal regulations, the Terms and Conditions, and any Special Award Conditions associated with this award. Receipt of the recipient's signature and return of the Federal Award Coversheet is required within ten (10) business days of the Grants Officer's signature. Please return to the Grants Officer address indicated here: hornbm@state.gov

U.S. DEPARTMENT OF STATE AWARD PROVISIONS



During the period of performance, the Recipient must comply with:

- The Award Provisions below;
- The Department of State Standard Terms and Conditions for Federal Awards, which are incorporated by reference and made part of this Federal Award. Electronic copies containing the complete text are available at:
<https://www.state.gov/about-us-office-of-the-procurement-executive/>;
- The applicable sections of 2 CFR §200 and 2 CFR §600; and
- All assurances and certifications made during the application process.

1) FEDERAL AWARD IDENTIFICATION NUMBER (FAIN):
S-ID320-21-GR-3028

2) FEDERAL SHARE OF AWARD:
\$21,285.71

3) PURPOSE AND OBJECTIVES OF AWARD:

a. Purpose:

Universitas Negeri Malang (hereinafter referred to as the Recipient), is hereby provided a federal award, the purpose of which is to:

Implement the 2021 Academic Writing Support Funds Program by establishing the Academic Writing Center at Universitas Negeri Malang, Malang.

The Recipient shall carry out this award in accordance with its proposal dated March 8, 2021 and any revisions to which both parties agree to in writing. The Recipient's proposal and any subsequent negotiated revisions are hereby incorporated by reference.

b. Objectives and Expected Outcomes: The Recipient agrees to perform the program and meet the specific objectives below:

Universitas Negeri Malang will establish an Academic Writing Center as specified in the proposal to meet the following objectives:

1. To prepare and set up the infrastructure of the Academic Writing Center including space, facilities, equipment, technology and other logistical support;
2. To recruit the key personnel responsible for planning and implementation of the Academic Writing Center;
3. To plan, design, and implement policies, procedures, services, promotion, measurement and evaluation as stipulated in the proposal;
4. To coordinate with the Virtual English Language Fellow (VELF) and the U.S. Embassy Regional English Language Office to plan the VELF's duties and work schedule;
5. To monitor and update the Grants Officer (GO) and Grants Officer Representative (GOR) the progress of the project.

4) CONTACT INFORMATION:

a. Grants Officer:

Dr. Bradley Horn

RELO Officer

ECA/OELP/US Embassy Jakarta/PAS/RELO

U.S. Embassy Jakarta

Jl. Medan Merdeka Selatan No. 3-5, Gambir, Jakarta Pusat 10110

Telephone: 62-21-5083-1000

Email: hornbm@state.gov

b. Grants Officer Representative:

Dian Safitri

ECA/OELP/US Embassy Jakarta/PAS/RELO

U.S. Embassy Jakarta

Jl. Medan Merdeka Selatan No. 3-5, Gambir, Jakarta Pusat 10110

Telephone: 62-21-5083-1000

Email: safitrid@state.gov

5) AUTHORIZED BUDGET SUMMARY:

Unless otherwise stipulated, funds provided under this award may only be expended on authorized activities which take place during the period of performance.

Budget Categories	Prior Costs	New Costs	Total Costs
1. Personnel	\$---	\$14,000.00	\$---
2. Fringe Benefits	\$---	\$---	\$---
3. Travel	\$---	\$---	\$---
4. Equipment	\$---	\$---	\$---

5. Supplies	\$---	\$6,785.71	\$---
6. Contractual	\$---	\$500.00	\$---
7. Construction	\$---	\$---	\$---
8. Other Direct Costs	\$---	\$---	\$---
9. Total Direct Costs (lines 1-8)	\$---	\$21,285.71	\$---
10. Indirect Costs	\$---	\$---	\$---
11. U.S. Share of Costs (lines 9-10)	\$---	\$21,285.71	\$---
12. Recipient Share of Costs	\$---	\$1,285.71	\$---

6) INDIRECT COSTS:

N/A

7) PRE-AWARD COSTS:

N/A

8) PROGRAM INCOME:

Deduction: Any program income earned by the Recipient as a result of this award and during the period of performance must be deducted from the total allowable costs in order to determine the net allowable costs for the award.

9) COST SHARING:

It is understood and agreed that the Recipient must provide the minimum amount of cost sharing as stipulated in the Recipient's approved budget. Cost sharing may be in the form of allowable direct or indirect costs. The Recipient must maintain written records to support all allowable costs which are claimed as being its contribution. Such records are subject to audit. In the event the Recipient does not provide the minimum amount of cost sharing as stipulated in the Recipient's approved budget, the Department of State's contribution may be reduced in kind.

10) SUBRECIPIENTS:

Subawards not included in the Recipient's approved budget must be submitted to the Grants Officer prior to execution in order to determine cost allowability.

All subawards must comply with the requirements of 2 CFR §200.331—Requirements for pass-through entities.

11) PAYMENTS:

The Recipient must request payment under this award by completing form SF-270—Request for Advance or Reimbursement and submitting the form to the Grants Officer. Unless otherwise stipulated, the Recipient may request payments on a reimbursement or advance basis.

Advance payments must be limited to the minimum amounts needed and be timed to be in accordance with the actual, immediate cash requirements of the Recipient in carrying out the purpose of this award. The timing and amount of advance payments must be as close as is administratively feasible to the actual disbursements by the Recipient for direct program or project costs and the proportionate share of any allowable indirect costs.

Failure to comply with the terms and conditions of this award may result in payment delays.

12) REPORTING AND MONITORING:

The Recipient is required to submit quarterly performance and quarterly financial reports. All reports must be signed and certified by an authorized representative of the Recipient organization. All performance progress reports must indicate the Federal Award Identifying Number (FAIN), period of performance, reporting period end date, reporting frequency (quarterly, interim, semi-annual, annual, final) and include a detailed description of program progress.

Program reports must communicate, when applicable, progress toward achieving program objectives as included in section 3 of this award in a measurable way, referencing specific objectives, indicators, and activities. Reports should share lessons learned, information on improving program outcomes, and how to foster the adoption of promising practices.

Reports are due 30 days after the end of a reporting period and in accordance with the schedule below. **A final program and financial report is due 90 calendar days after the period of performance end date.** Failure to comply with these reporting requirements may jeopardize the Recipient's eligibility for future awards and/or delays in payments.

Performance Progress Report Schedule

Report Range Start	Report Range End	Due Date
April 1, 2021	June 30, 2021	July 31, 2021
July 1, 2021	Sep 30, 2021	Oct 31, 2021
Oct 1, 2021	Dec 31, 2021	Jan 31, 2022
Jan 1, 2022	March 31, 2022	June 30, 2022

Financial Report Schedule

Report Range Start	Report Range End	Due Date
April 1, 2021	June 30, 2021	July 31, 2021
July 1, 2021	Sep 30, 2021	Oct 31, 2021
Oct 1, 2021	Dec 31, 2021	Jan 31, 2022
Jan 1, 2022	March 31, 2022	June 30, 2022

Financial Reports:

All financial reports must be submitted using form SF-425—Federal Financial Report. Financial reports shall be submitted directly to the Grants Officer and Grants Officer Representative. The form and instructions are available at: <https://www.grants.gov/web/grants/forms/post-award-reporting-forms.html>.

Performance Reports:

As appropriate, performance reports must contain:

- A comparison of actual accomplishments to the objectives of the federal award established for the period. This should include information relating financial data and accomplishments to performance goals and objectives;
- The reasons why established goals were not met; and
- Additional pertinent information including an analysis and explanation of cost overruns or high unit costs.

Performance Reports must be submitted to the Grants Officers and Grants Officer Representative via email.

The Recipient acknowledges that the Department of State may make site visits as determined by the Grants Officer.

13) **SUBSTANTIAL INVOLVEMENT:**

N/A

14) **WAIVER OF ACKNOWLEDGMENT OF DEPARTMENT OF STATE SUPPORT AND BRANDING AND MARKING REQUIREMENTS:**

The Department of State Standard Terms and Conditions for Federal Awards requires that materials produced under a federal award be marked appropriately to acknowledge the support of

the Department of State. However, the Department of State has determined that for the purposes of this award, the Recipient is not required to publicly display Department of State and/or U.S. government branding and marking for materials produced under this award, nor insert the disclaimers required in the Standard Terms and Conditions.

15) ADDITIONAL BUREAU/POST SPECIFIC REQUIREMENTS:

If the non-Federal entity organization does not have its Final Indirect Rate within 12 months after the end of the project period end date, the Grants Officer shall proceed with close-out after which all funds remaining in the obligation shall be de-obligated

16) SPECIFIC CONDITIONS:

N/A

17) SPECIAL PROVISION FOR PERFORMANCE IN A DESIGNATED COMBAT AREA:

N/A

18) STATE DEPARTMENT LEAHY AMENDMENT VETTING REQUIREMENTS:

N/A

19) PROTECTING LIFE IN GLOBAL HEALTH ASSISTANCE:

N/A

20) REPORTING TAXES ON FOREIGN ASSISTANCE FUNDS:

N/A

21) PROHIBITION ON CERTAIN TELECOMMUNICATIONS AND VIDEO SURVEILLANCE SERVICES OR EQUIPMENT

N/A

22) PROCUREMENT OF "COVERED MATERIALS"

N/A

